

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday June 16, 2025 at 7:00pm at 1255 West Water Street, Elmira, NY, there were present:

Supervisor Ann Gerould
Deputy Supervisor Ron Allison
Councilmember Thomas Milliken
Councilmember: Scott Bush
Councilmember Albert Lucarelli

Others present
Town Clerk- Tammy Stein
Police Chief- Bob Richards
Highway Superintendent- Matt Mustico
Code Enforcement Officer- Eric Crandall
Community Center Director- Patty Carozza
Absent
Attorney- Scott Moore
Buildings and Grounds Keeper- Sean Coggins

Supervisor Gerould called the regular meeting to order at 7:00pm and lead attendees in the Pledge of Allegiance

Resolution #103-25

Minutes

By Mr. Bush

Seconded by Mr. Allison

Motion was made to approve the minutes of May 19, 2025 regular, June 9, 2025 workshop

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #104-25

Audit of Bills

By Mr. Bush

Seconded by Mr. Lucarelli

Resolved that all claims in the total amount of \$95,645.58 were audited and approved for payment when in funds.

<u>Early Audit</u>	
General Fund	12,602.14
General Fund (outside village)	3,433.55
Highway Fund	88.05
Traffic Fund	14,325.83
Park Fund	<u>3,561.48</u>
	34,011.05
<u>Regular Audit</u>	
General Fund	7,536.37
General Fund (outside Village)	3,109.07
Highway Fund	31,352.92
Light District 1	5,534.89

Light District 2	56.89
Light District 3	127.89
Light District 4	42.89
Light District 5	15.89
Traffic Fund	7,073.33
Park District	6,341.39
Trust & Agency	<u>443.00</u>
	61,634.53

Aye-Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #105-25

Financial Report

By Mr. Bush

Seconded by Mr. Milliken

Supervisor Gerould reviewed the Town’s financial position as of May 31, 2025 and stated we are in a good financial position. The May 2025 bank statements and year-to-date financial reports were provided to the board. Motion was made to accept the Supervisor’s report for May 2025.

Aye-Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Communications

CC Sheriffs

RE: May 2025 statistics

City of Elmira

RE: April 2025 Report

Elmira Heights CSD

RE: School Board Member

Department Reports

Highway Superintendent- Matt Mustico informed the board he met with Mr. Pierce regarding the plots at Forrest Lawn Cemetery. They agreed on a resolution and spoke to Attorney Moore and are just waiting for his recommendations. He stated that the Fassett Rd. project is about half way done on the town side. Matt and Ann attended a Cornell Local Road Q & A. The highway department are working on some patching and mowing.

Police Chief- Robert Richards read his report regarding the calls, arrests, and other incidents for May 2025. Chief Richards spoke about the speed trailer and its placement. He gave a report of the findings when placed on upper Hendy Ave. The department participated in the Chemung County stop DWI program during Memorial weekend. They assisted in 2 fires.

Community Center Director- Patty Carozza thanked Eric for helping with set up at the TCC while she was not available. Patty spoke about the 2025 camp sign ups.

Code Enforcement Officer- Eric Crandall received 22 permits and sent out 10 tall grass violations. Eric has been busy with Planning and Zoning. He spoke about the 2 fires in the Town.

Resolution #106-25

Set date and time for July workshop

By Mr. Allison

Seconded by Mr. Milliken

Motion was made to set July 14, 2025 at 7:00pm as a workshop.

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #107-25

Set date and time for Budget workshops

By Mr. Bush

Seconded by Mr. Lucarelli

Motion was made to set July 15, 2025 at 7:30am and July 22, 2025 at 7:30am as Budget workshops.

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #108-25

Approve Bid for East Hill garage roof

By Mr. Milliken

Seconded by Mr. Lucarelli

Whereas an ad was placed in the local Star Gazette asking for those interested to pick up packets at the Town Clerks office, and

Whereas sealed bids were opened on June 6, 2025 at 10:00am, and

Whereas the Town Clerk received 3 bids as follows:

J & B Installation \$99,100.00

Hale Contracting \$92,300.00

CFE \$83,584.00, and

Resolved CFE was low bidder and is able to meet all the specifications, and

Further resolved the Town Board awards the bid to CFE not to exceed \$83,584.00

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Public Comments

Joe Colletta, Hendy Ave thanked Chief Richards for the study done on Hendy Ave. He also informed the Town Board he sat with some of the town guys at the CCC training and said there is a nice bunch of guys working for the town.

Frank Pierce, Monkey Run spoke on behalf of Forrest Lawn Cemetery asking the board to come to a resolution regarding the plots.

Paul DiPietro, Hendy Ave. informed the board that the trees that have been planted in the past are doing well. He is concerned about the ones in the park. Paul has a list of materials that he is suggesting to use to help stand the trees up. He also spoke about the golf course spraying and asked about the noise ordinance.

Motion was made by Councilmember Bush at 7:50pm and seconded by Councilmember Allison to adjourn the regular meeting. All in favor, Motion Carried

Tammy Stein, Town Clerk