

At the regular meeting of the Town Board of the Town of Elmira, Chemung County, New York held Monday April 21, 2025 at 7:00pm at 1255 West Water Street, Elmira, NY, there were present:

Supervisor Ann Gerould
Deputy Supervisor Ron Allison
Councilmember Thomas Milliken
Councilmember: Scott Bush
Councilmember Albert Lucarelli

Others present
Town Clerk- Tammy Stein
Attorney- Scott Moore
Police Chief- Bob Richards
Highway Superintendent- Matt Mustico
Code Enforcement Officer- Eric Crandall
Community Center Director- Patty Carozza
Buildings and Grounds Keeper- Sean Coggins

Supervisor Gerould called the regular meeting to order at 7:00pm and lead attendees in the Pledge of Allegiance

Resolution #77-25

Minutes

By Mr. Allison

Seconded by Mr. Bush

Motion was made to approve the minutes of March 24, 2025 regular, April 7, 2024 workshop

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #78-25

Audit of Bills

By Mr. Bush

Seconded by Mr. Lucarelli

Resolved that all claims in the total amount of \$102,815.02 were audited and approved for payment when in funds.

Early Audit-

General Fund	649.78
General Fund (outside village)	777.24
Highway Fund	7,119.13
Traffic Fund	114.01
Park Fund	<u>699.56</u>
	9,359.72

Regular Audit

General Fund	24,707.87
General Fund (outside Village)	24,925.16
Highway Fund	24,031.38
Fire District 2	450.00
Light District 1	5,534.89

Light District 2	56.89
Light District 3	127.89
Light District 4	42.89
Light District 5	15.89
Traffic Fund	10,338.83
Park District	2,780.61
Trust & Agency	<u>443.00</u>
	93,455.30

Aye-Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #79-25

Draft Financial Report

By Mr. Bush

Seconded by Mr. Milliken

Supervisor Gerould reviewed the Town’s financial position as of March 31, 2025 and stated we are in a good financial position. The March 2025 bank statements and year-to-date financial reports were provided to the board. Motion was made to accept the Supervisor’s report for March 2025.

Aye-Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Communications

CC Sheriffs

RE: March 2025 statistics

Fire District 1

RE: Annual Financial Report

Department Reports

Community Center Director- Patty Carozza spoke about the rentals for the community center. She spoke about the summer camps stating they will be August 11-15 and August 18-22.

Buildings & Grounds Keeper- Sean Coggins stated he’s been working on the ball fields and doing some Spring clean up. There was a sewer leak in the garage that was fixed. He informed the board that the water will be turned on April 28th and that opening day for ball is scheduled for May 3rd.

Highway Superintendent- Matt Mustico discussed the items that will be surplus. He informed the board that the highway department started road work. Matt also spoke about his meeting with Frank Pierce regarding the Right of Way involving the Cemetery. He stated that the Fassett Road project should be up to the Town line in the middle of May.

Code Enforcement Officer- Eric Crandall received 13 permits and sent out 2 trash violations. He discussed a fire on Bowlby Road.

Police Chief- Robert Richards read his report regarding the calls, arrests, and other incidents for March 2025. He discussed the ransacking of cars in the city and encouraged others to lock their vehicles at all times.

Resolution #80-25

Set date and time for May workshop

By Mr. Bush

Seconded by Mr. Allison

Motion was made to set May 12, 2025 at 7:00pm as a workshop.

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #81-25

Approve Pool Fee for 2025

By Mr. Lucarelli

Seconded by Mr. Bush

Opening Day: Monday, June 30th at 1:00 Pm

Closing Day: Monday, August 24th at 7:45 Pm

Hours: Monday- Friday 1:00 Pm – 5:00 Pm Open Swim
5:00 Pm – 6:00 Pm Adult Swim**
6:00 Pm – 7:45 Pm Open Swim

Saturdays & Sundays 12:00Pm- 7:45Pm Open Swim

Park District #1 Residents:

Park District #1 Child: \$4.00 Per Day Swim - Paid at the Pool

Park District #1 Adult: \$5.00 Per Day Swim - Paid at the Pool

Park District #1 Season Patch: \$50.00 Per Person - Paid at Town Hall

Senior Citizens 65+:

Park District #1 \$25.00

Non-District Residents: \$30.00

Non-District Residents:

Non-District Child: \$8.00 Per Day Swim – Paid at the Pool (No Patch)

Non-District Adult: \$9.00 Per Day Swim – Paid at the Pool (No Patch)

Non-District Season Patch: \$70.00 Per Person – Paid at Town Hall

Swim Lessons

\$60.00 per Individual Registration Fee for Town Resident

\$65.00 per Individual Registration Fee for Non-Town Resident

Town Park District 1 residents sign ups start June 2nd

Non-Park District 1 residents sign ups start June 16th

Ayes- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #82-25

Appoint Pool Director

By Mr. Lucarelli

Seconded by Mr. Allison

Motion was made to appoint Loren Sayers as the 2025 Pool Director at a rate of \$17.50 per hour.

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Resolution #83-25

Approve MOA with Traffic District

By Mr. Bush

Seconded by Mr. Milliken

Whereas a contract between the Town of Elmira and the West Elmira Police Benevolent Association was agreed upon dated January 1, 2023, and
 Whereas in said agreement it states that the Sergeant shall be paid a stipend of \$3,000.00 annually, and
 Whereas that position was left vacant effective September 30, 2023, and
 Whereas a Traffic Officer attended the Sergeant training and was appointed as acting Sergeant pending passing the civil service test effective March 2, 2025, and
 Whereas the Town of Elmira Town Board discussed increasing the Sergeant stipend at the end of 2023 to be in effect in 2024 to a total of \$5,000.00 annual, and
 Whereas the Town Board approves the increase from \$3,000.00 to \$5,000.00 annually, and
 Whereas the acting Sergeant has already received the \$3,000.00, and
 Resolved the acting Sergeant will receive an increase stipend of \$2,000.00 for the 2025, and
 Further Resolved that effective 1/1/2025 the stipend will be \$5,0000.00 for the Sergeant position.

Aye- Gerould, Allison, Milliken, Bush, Lucarelli No- None

Resolution #84-25

Amend resolution 108-22, Establish Standard Workday for Elected and Appointed Officials for NYS and Local Retirement

By Mr. Milliken

Seconded by Mr. Lucarelli

Whereas NYSLRS has updated their reporting system from Legacy to Enhanced, and
 Whereas the Clerk’s office has been working with NYSLRS to make the changes and update employee information, and
 Whereas during the process it was found that some positions have not had Standard Workday Hours designated to them, and
 Resolved, the Town Board of the Town of Elmira amends resolution 108-22 to add Custodian, Crossing Guards, Recreation Coordinator, Life Guards and Budget officer, and
 Further Resolved the Town Board establishes the following as standard workdays

5- day Work Week	6- Hour Day	Supervisor, Councilpersons, Town Attorney, Town Justice, Custodian, Crossing Guards, Recreation Coordinator, Life Guards, Budget Officer
5- Day Work Week	8- Hour Day	Traffic Department, Superintendent of Highways, Highway Department, Parks Department
5- Day Work Week	7- Hour Day	Town Clerk, Deputy Clerk, Code Enforcement Officer, Assessors Department, Court Clerks

Aye- Gerould, Allison, Milliken, Bush, Lucarelli

No- None

Public Comments

Frank Pierce, Monkey Run Road stated that he is speaking as the President of the Forrest Lawn Cemetery and informed the Town Board about an issue with the Right of Way by the cemetery property. The cemetery is being surveyed and they are requesting the Town write a letter they will not encroach on the cemetery property any further so that they can utilize the property close to the road for burial spots.

Joe Coletta, Hendy Ave. spoke about the speeding on Country Club.

Motion was made by Councilmember Bush at 7:59pm and seconded by Councilmember Milliken to adjourn the regular meeting. All in favor, Motion Carried

Tammy Stein, Town Clerk