To purchase a Marriage License in New York State

- Both parties must come into the Clerk's Office to apply
- You must bring an original Birth Certificate with the seal
- You must bring a Current Driver's License
- You must bring any Divorce decree's if applicable
- The fee is \$40.00 to purchase a Marriage License
- To shorten the process time please fill out the below documents and bring with you

There is a 24-hour waiting period from the exact time that the license was issued.

The license is valid for 60 days, beginning the day after it is issued.

The License is good for Ceremonies held in New York State ONLY

You will by law need at least 1 witness to sign the application at the time of the ceremony

IMPORTANT

The place where you choose to apply for a Marriage License is the place you will need to go to in the future for any copies you may need. We strongly encourage you file the application in the Municipality in which you reside therefore you will remember in the future where to obtain copies of your certificate.

A Transcript Certificate requires a certified request by one of the parties and a fee of \$10.00. Please contact our office if you obtained your certificate at our West Elmira Office and need to obtain a copy.

Attention:

Applicants

Social Security Numbers

Social Security Numbers of the applicants are mandatory. They are required by New York State Domestic Relations Law Section 15 and 42 U.S.C. 666(a). They may be used for child support enforcement purposes.

Notice:

If either or both parties wish to change the middle and/or surname by which he or she is known after marriage, please review the information below. Complete item 1C and/or 11C on the front side of this record to change middle name. Complete item 1D and/or 11D on the front side of this record to change surname.

- (1) Every person has the right to adopt any name by which he or she wishes to be known simply by using that name consistently and without intent to defraud.
- (2) A person's last name (surname) does not automatically change upon marriage, and neither party to the marriage must change his or her last name. Parties to a marriage need not have the same last name.
- (3) One or both parties to a marriage may elect to change the surname by which he or she wishes to be known after the solemnization of the marriage by entering the new name in the appropriate space provided in the Affidavit Section of this application. Such entry shall consist of one of the following surnames:
 - (i) the surname of the other spouse; or
 - (ii) any former surname of either spouse; or
 - (iii) a name combining into a single surname all or a segment of the premarriage surname or any former surname of each spouse; or
 - (iv) a combination name separated by a hyphen or space, provided that each part of such combination surname is the premarriage surname, or any former surname, of each of the spouses.
- (4) One or both parties to a marriage may elect to change the middle name by which he or she wishes to be known after the solemnization of the marriage by entering the new name in the appropriate space provided in the Affidavit Section of this application. Such entry shall consist of one of the following options:
 - (i) the current surname of the spouse electing to change his or her name; or
 - (ii) any former surname of the spouse electing to change his or her name; or
 - (iii) the surname of the other spouse.
- (5) The use of this option will have the effect of providing a record of the change of name. The marriage certificate, containing the new name, if any, constitutes proof that the use of the new name, or the retention of the former name, is lawful.
- (6) Neither the use of, nor the failure to use, this option of selecting a new surname or middle name by means of this application abrogates the right of each person to adopt a different name through usage at some future date.

Clerk

- · All entries must be typed or printed.
- Applicants must provide all information in the affidavit section.
- Issue original to couple after making a photocopy.
- Retain photocopy until original copy is returned by the officiant.

<u>Application for Certification of Marriage in New York State</u>

PRINT CLEARLY AND HAVE EACH PARTY FILL A SEPARATE FORM OUT

Current Full Name	
Birth Name if different	
Surname (the last name you will use a	fter Marriage)
Middle name (after marriage if changi	ng)
Social Security #	Phone Number
Full address	
County	
Is the residence within the city limits o	r an Incorporated Village? YES NO (circle one)
Age Birthdate City/State of Birth	Male Female X (circle one
Occupation	Industry
Father's <u>Full name on Birth Certificate</u> Country of Birth	
Mother's <u>Full name on Birth Certificate</u> Country of Birth	·
Number of this marriage	Any former spouse(s) living YES NO
revious marriages ended in Divorce	Annulment Death
ast marriage ended in Divorce	Annulment Death Date
If previously Divorced	or Annulled please provide the following information
Date of Decree	Place Issued Against Whom
(Month, Day. Year)	City/County, State) (Defendant)
st	self Spouse
2nd	self Spouse
Brd	selfSpouse
Address where Certificate o	f Marriage should be mailed if different than above address
Address where Certificate o	